

## Project Report

*Author-formatted document posted on 08/11/2023*

*Published in a RIO article collection by decision of the collection editors.*

DOI: <https://doi.org/10.3897/arphapreprints.e115382>

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## D1.2 Data Management Plan

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## Data Management Plan

### Deliverable D1.2

28th February 2020

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**BESTMAP**

**Behavioural, Ecological and Socio-economic Tools for Modelling  
Agricultural Policy**



This project receives funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 817501.

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**Prepared under contract from the European Commission**

Grant agreement No. 817501  
 EU Horizon 2020 Research and Innovation action

Project acronym: **BESTMAP**  
 Project full title: **Behavioural, Ecological and Socio-economic Tools for Modelling Agricultural Policy**  
 Start of the project: September 2019  
 Duration: 48 months  
 Project coordinator: Dr. Guy Ziv  
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Deliverable title: Data Management Plan  
 Deliverable n°: D1.2  
 Nature of the deliverable: [Report, Prototype, Demonstrator, Other]  
 Dissemination level: Public

WP responsible: WP1  
 Lead beneficiary: University of Leeds

Citation: Ziv, G., Gunning, J., Cord, A., Beckmann, M., Paulus, A, Václavík, T., Domingo-Marimon, C., Bullock, J., Evans, P. & Trajkovic, M. (2020). *Data Management Plan*. Deliverable D1.2 EU Horizon 2020 BESTMAP Project, Grant agreement No. 817501.

Due date of deliverable: Month n°6  
 Actual submission date: Month n°6

Deliverable status:

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Version	Status	Date	Author(s)
1.0	Draft	28th February 2020	Prof Guy Ziv & Jodi Gunning, <i>University of Leeds</i> Dr Anna Cord, <i>Dresden University of Technology</i> Dr Michael Beckmann & Anne Paulus, <i>Helmholtz Centre for Environmental Research - UFZ</i> Dr Tomáš Václavík, <i>Palacký University Olomouc</i> Dr Cristina Domingo-Marimon, <i>Centre for Ecology Research &amp; Forestry Applications</i> Prof James Bullock & Dr Paul Evans, <i>UK Centre for Ecology &amp; Hydrology</i> Milica Trajkovic, <i>Biosense Institute</i>

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## Preface

This document is the first version of the Data Management Plan of the H2020 BESMAP project. The Data Management Plan is intended as a living document and updated versions of this document will be produced in month 18 (D1.4) and month 36 (D1.6).

The scope of the Data Management Plan is to describe the data management life cycle of all data sets that will be collected, processed or generated by the BESTMAP project.

This document outlines how research data will be handled during the BESTMAP project, and after the project is completed.

This Data Management Plan describes what data will be collected, processed or generated and what methodology and standards will be applied, whether and how this data will be shared and/or made open, and how it will be curated and preserved.

## Summary

Data will be used in the several work packages and also in the five case studies;

WP2, Co-design and co-development, will collect qualitative data through the co-design workshops at CS level and EU level.

WP3, Farming System Archetypes, will collate and generate geospatial data on ecosystem services and as outputs from socio-economic models and FSAs. WP3 will utilise existing data to create case study and European base-layers and modelling frameworks.

WP4, Agent-based modelling, will use data from the case study interviews as well as spatial data to create ABMs.

WP5, Upscaling, will work with spatial data to create models of how land management options affect ecosystem services at a European level.

WP6, will only work with data in terms of code for the implementation of the dashboard and social media.

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## 1. Data Summary

- 1.1. For each work package using data please find below;
- a) Types and formats of data to be generated/collected; the purpose of data collection/generation; and its relation to the objectives for the project.
  - b) Reuse of existing data.
  - c) Origin of the data.
  - d) Expected size of the data.
  - e) Data utility (whom might the data be useful to).

### Work Package 2: Co-design & Co-development

- a) Data type, collection/generation & purpose  
Qualitative data will be collected from the discussions that will take place in the co-design workshops at CS level and EU level. A compendium of the co-design session outputs (report type) will be created (D2.1). This will be confidential, (only accessible by members of the consortium, including Commission Services).
- b) Reuse of existing data  
Co-design workshops at CS level and EU-level (WP2): national new CAP strategies report will be used as baseline material for preparing the workshops.
- c) Origin of the data  
Co-design workshops at CS level and EU-level (WP2): Public reports from National Ministries.
- d) Expected size of the data  
Co-design workshops at CS level and EU-level (WP2): 500 Mb
- e) Data utility  
The data collected will be of use to the other WPs of the project, project stakeholders, researchers, and management authorities of the agriculture sector. Decision makers. National and International governments. Non-governmental organizations.

### Work Package 3: Farming System Archetypes

- a) Data type, collection/generation & purpose
- Two harmonised geospatial databases, one across the CSs (Case Study Base Layer) and another on the European level (European Base Layer) that will be used throughout BESTMAP
  - Ecosystem services and socio-economic models (including their code and parameterization for different CSs)
  - Farming System Archetypes (FSAs) for all CSs (typology and geospatial data), including the proto-FSA for interview stratification to select a representative sample of farmers for the interview campaign
- b) Reuse of existing data  
Base layers will be based on existing data sources that are harmonized within BESTMAP (e.g. national soil inventories and weather recordings); see MS3 for detailed information on the data sources used in the CS base layer)

Models: Existing models will be used and adapted to meet the needs of the BESTMAP modeling framework (directives for the modelling approach are currently under development and will be delivered as MS4)

- c) Origin of the data  
Base layers: A combination of case study-specific and European datasets are used.
- d) Expected size of the data  
Thus far, ca. 110 GB of data have been compiled for the preliminary CS base layer.
- e) Data Utility  
Base layers and models will provide essential inputs for ABMs (WP4) as well as for the European scale analysis (WP5). Base layers will be used as background information and model outputs will be incorporated in the BESTMAP dashboard (WP6).

#### Work Package 4: Agent-based Modelling & Analysis

- a) Data type, collection/generation & purpose
  - ABM: qualitative and quantitative data from interviews and questionnaires with farmers in the form of interview transcripts and textual analyses; ABM parameters additionally from literature
  - Spatial data on bundles of ecosystem services, biodiversity and socio-economic characteristics (standard data formats: (shapefiles/geodatabases for vector data, csv/txt for text files, geotiff/ascii for raster)
  - As part of the dashboard implementation task, code will be produced.
- b) Reuse of existing data
  - ABM: modelling framework and parameters adapted from available literature
  - Bundles and trade-off analysis will use data from ESS models developed for each CS in WP3
  - Indicators: database of existing CAP and SDGs indicators will be used as a starting point for translating bundles into policy indicators.
- c) Origin of data
  - 1. ABM: Input data will be collected from the qualitative farmer interview campaign and subsequent quantitative questionnaires
  - ESS model outputs from WP3; CS-specific datasets from CS Base Layers harmonized within BESTMAP
- d) Expected size of the data
  - In the order of tens/hundreds of GB
  - Indicators: depending on the number of indicators selected to be computed (around 2 Gb)
- e) Data Utility  
ABM predicted changes will be used to infer changes in ESS, biodiversity and socio-economic outputs. The results of bundles and trade-off analysis will be translated into policy indicators. Data from individual CS will be synthesized to develop policy notes for policy-makers.



### Work Package 5: Upscaling

a) Data type, collection/generation & purpose

Data will be collected so that it can be used within various ecosystem service models at the EU-scale. The data generated will be for the purpose of allowing any stakeholders/ policy-makers to see how land management options may affect future ecosystem service provisions. Data generation and collection relates mainly to objectives 2 and 4 of the BESTMAP proposal: '2. To operationalize the BESTMAP-PIAM modelling architecture, using co-design workshops, existing georeferenced datasets, farmers interviews, modelling and analyses and impact-focused dissemination.' and '4. To synthesise results in the regional CSs, demonstrate the potential of the approach at EU/Global scales, and build a road-map to upscale the approach to European-wide and international applications.

Data collected: spatial data relating to climate and weather, agricultural products, soil, biodiversity, and social-economic variables.

Data generated: spatial data (most likely rasters) relating to different ecosystem services

b) Reuse of existing data

Most of the data will be derived or taken directly from previous EU datasets. These include datasets from the JRC, Copernicus, and ESDAC.

c) Origin of the data

Various origins, recorded at various scales, but mostly from EU data sources.

d) Expected size of the data

Several to 100s of Gigabytes depending on the particular dataset.

e) Data utility

Ecosystem services modellers within the project initially, followed by policy-makers once the data is displayed via the online dashboard.

### Work Package 6: Capacity Building & Dissemination

a) Data type, collection/generation & purpose

As part of the dashboard implementation task a list of suggestions will be generated of new indicators that will fill existing gaps. Creation of spatialized outputs of the indicators developed during the modelling process will be made available through the dashboard (D4.3).

b) Reuse of existing data

Dashboard implementation: Data and tools generated in WP3, WP4 and WP5 will be linked to the dashboard. Existing independent and reusable modules open standard modules (such as MiraMon Map browser) and APIs will be used.

c) Origin of the data

Dashboard implementation: Results from previous projects (H2020 Ecopotential / PhenoTandem) open available at GitHub.

- d) Expected size of the data  
Dashboard implementation: depending on the data that will be displayed (around 10Gb)
- e) Data Utility  
The data presented will be of use to project stakeholders, researchers, and management authorities of the agriculture sector. Decision makers. National and International governments. Non-governmental organizations.

### Case Studies

- a) Data type, collection/generation & purpose
- Farmer interview campaign in all CSs: Verbal data collected by means of qualitative expert interviews with farmers and transcripts of those interviews.
  - As interviews contain personal data, pseudonymization will be used during the transcription of audio recordings. For further research, only the transcripts without personal data will be used, not the audio recordings.
  - Each CS will produce a synthesis on the number of interviews conducted, challenges faced during the interviews, obstacles and a qualitative summary of results (D3.4).
- b) Origin of the data  
Case-study specific datasets include national soil inventories, digital elevation models, weather recordings as well as information on agricultural land use and land parcel ownership. They are amended with European datasets, e.g. from the European Soil Database and Copernicus Land Monitoring Service (see overview in MS3).

## **2. FAIR Data**

### **2.1. Making data findable, including provisions for metadata**

The project will adopt a single 'OpenBESTMAP' identity (e.g. username) across multiple community websites to develop a link to the project during and after its lifetime.

#### Work Package 3: Farming System Archetypes

Base layers -> Efficient data management is ensured by utilizing the UFZ GeoNetwork application (<https://geonetwork.ufz.de>). The software GeoNetwork opensource is a catalogue application to manage spatial data. It contains tools to edit, search and report metadata as well as a web map viewer functionality (<https://geonetwork-opensource.org>). Metadata are compiled in accordance with the ISO19139 standard. The record includes information on spatial and temporal extent of the dataset, keywords, a contact person and a download link to the data. A unique dataset identifier code is generated automatically.

Naming conventions will be followed as below;

- For the CS base layer: \$CSCountryCode\_Year\_DatasetName.FileExtension, e.g. DE\_2018\_SoilOrganicCarbon.shp

- For interview protocols, we use specific naming convention, which includes codes for Case Study, interviewer and interviewee, environmental stratification, farmer profile, production system, and gender. For details see interview guidelines.

For the CS base layer these keywords will be provided: CS Country, CS Name, “BESTMAP”

#### Work Package 4: Agent-based Modelling & Analysis

The data will be stored and managed in the UFZ GeoNetwork application (<https://geonetwork.ufz.de>). The software GeoNetwork opensource is a catalogue application to manage spatial data. It contains tools to edit, search and report metadata as well as a web map viewer functionality (<https://geonetwork-opensource.org>). Metadata are compiled in accordance with the ISO19139 standard.

Different versions of the ABM models will be documented for internal purposes. Only the final ABM model will be made available online.

All metadata for the ABM models will be documented in detail using the standard ODD+D protocol (cf. Müller et al. 2013 EnvModSoftw).

Other data sets will follow the metadata standards implemented in the UFZ GeoNetwork application in accordance with the ISO19139.

#### Work Package 5: Upscaling

Most data that will be used in WP5 can be found on EU websites. Data produced will have metadata and DOIs.

WP5 will follow their own naming convention, which suggests that names should be short, with no spaces or special characters, and will reflect the content.

Keywords will be provided that optimize possibilities for re-use.

Clear version numbers will be provided.

Metadata relating to dates, assumptions and original data used.

## **2.2. Making data openly accessible**

#### Work Package 2: Co-design & Co-development

As per DoA, the project outcomes will be integrated with European knowledge hubs and initiatives such as GitHub, Zenodo, OpenAire, OPPLA and RIA. Dashboard code will be deposited in GitHub repository.

It will be possible to access the data using any general GIS software

No documentation will be needed to access the data, but a guideline will be produced if it is deemed as necessary.

It will be possible to include the relevant software. The dashboard will be developed under JSON.

#### Work Package 3: Farming System Archetypes

ES models: code produced in BESTMAP will be deposited in an open-access GitHub repository.

#### Work Package 4: Agent-based Modelling & Analysis

The final ABMs for each CS will be documented using the ODD+D protocol and deposited to an online code repository, e.g. GitHub, CoMSES Net (<https://www.comses.net/>).

#### Work Package 5: Upscaling

Used data will already be available from EU websites. Produced data will be made openly available via deposition in CEH's repository. No software tools will be needed to access the data.

It will be possible to include the relevant software (e.g. in open source code), if required.

Data and associated metadata, documentation and code will be deposited in CEH's repository. Access will be provided via request form entry. There will be no need for a data access committee. There are well described conditions for access. The identity of the person accessing the data will be attained using their name, email address, and the organisation they work for will have to be entered.

### **2.3. Making data interoperable**

#### Work Package 2: Co-design & Co-development

Dashboard user interface will be developed using standard protocols whenever possible. In fact, one of the partners of the project, Dr. Joan Masó from CREAM, is an expert of interoperability, quality and certifications; member of the Technical Committee of the Open Geospatial Consortium (OGC) and editor of standards and Spanish representative of ISO19115-1 and ISO19157.

#### Work Package 3: Farming System Archetypes

Base layer: As an initial data harmonization effort, CS-specific datasets were named uniformly, clipped to the CS areal extent, and projected to the geographic ETRS89 coordinate system (EPSG: 4258) (in degree) Standard data formats are used (.shp for vector data, .csv for text files, .tif/.grd/.asc for raster) in order to facilitate data exchange and compatibility with standard open source software such as R. For the final case study base layer, interoperability will be further enhanced by harmonizing spatial and temporal resolution as well as thematic detail.

#### Work Package 4: Agent-based Modelling & Analysis

Interoperability secured through the standard documentation of ABM models using the ODD+D protocol.

#### Work Package 5: Upscaling

Data produced in WP5 will be interoperable, but metadata vocabularies, standards or methodologies have yet to be decided. Standard vocabularies for all data types present in the data set will be used. If it is unavoidable to use uncommon or to generate project specific ontologies or vocabularies, mappings to more commonly used ontologies will be provided.

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## 2.4. Increase data reuse (through clarifying licences)

### Work Package 3: Farming System Archetypes

Data will be licensed to permit the widest re-use possible. Data will be made available for reuse at the end of the project plus any embargo periods. Data will be usable by third parties but it is not yet known for how long. Licensing for every dataset will be reported in the metadata record in the UFZ GeoNetwork.

### Work Package 4: Agent-based Modelling & Analysis

Data will be licensed to permit the widest re-use possible. Data will be made available for reuse at the end of the project plus any embargo periods. Data will be usable by third parties but for it is not yet known for how long.

### Work Package 5: Upscaling

Data will be licensed to permit the widest re-use possible. Data will be made available for reuse at the end of the project plus any embargo periods. Data will be usable by third parties but for it is not yet known for how long.

## 3. Allocation of Resources

For all work packages, no additional costs are expected compared to how all beneficiaries currently store data as part of their normal work. Resources for long term preservation will be decided in due course.

## 4. Data Security

Provisions in place for data security (including data recovery as well as secure storage and transfer of sensitive data). How the data is safely stored in certified repositories for long term preservation and curation.

### Work Package 2: Co-design & Co-development

Sensitive data generated during the Co-design sessions will be stored in BESTMAP G-Suite. Dashboard code and data ingested in it will be mainly stored at CREAM facilities or at other secured repositories of the project. Data recovery at CREAM is guaranteed by regular back-ups. Data stored at CREAM facilities will be preserved for at least 5 years after the end of the project.

### Work Package 3: Farming System Archetypes

Base layers: Geodata for the base layers will be securely stored in the UFZ GeoNetwork. Data recovery will be guaranteed by regular backups from the server. Access to sensitive data will be restricted by implementing a user and group management with varying access rights. Furthermore, it is planned to create a repository where versioning of data is granted. The curation process is under development and will be fully implemented in the future.

Interviews: Personal data such as contact information are stored in a protected data cloud at UFZ Leipzig. Personal data from farmer interviews will be pseudonymized before the transcription of audio recordings; only transcripts without personal data will be used for further analyses; the original audio records will be stored on local hard-drives secured in locked office shelves.

#### Work Package 4: Agent-based Modelling & Analysis

Geodata for CS and European base layers will be securely stored in the UFZ GeoNetwork. Data recovery will be guaranteed by regular backups from the server. Access to sensitive data will be restricted by implementing a user and group management with varying access rights. Furthermore, it is planned to create a repository where versioning of data is granted. The curation process is under development and will be fully implemented in the future.

Codes for ABM models and scripts for bundles and trade-off analyses will be deposited in a certified online repository (e.g. GitHub).

#### Work Package 5: Upscaling

CEH has back-up servers, and has high security measures. Transfer of sensitive information is strengthened by CEH's encrypted emails and level of security.

## **5. Ethical Aspects**

Any ethical or legal issues that can have an impact on data sharing. Can also be discussed in the context of the ethics review.

Informed consent for data sharing and long term preservation included in questionnaires dealing with personal data.

#### Case studies

Interviews: All data gathered during face-to-face interviews will be stored and processed in compliance with the General Data Protection Regulation (GDPR), and following ethical approval procedures in the relevant partners. All interviewees receive information sheets on data protection and consent forms for informed consent before the interview starts. Some Case Studies hand out an additional sheet on which interviewees can state if interview data and contact information can be used for follow-up research after the end of the project.

Refer also to D7.1 Ethical requirements 1.

#### Work Package 2: Co-design & Co-development

For the co-design sessions, a consent form is distributed among the attendees before the workshops start. All data gathered during the sessions will be stored in the project GSuite.

#### Work Package 5: Upscaling

WP5 will not use any personal data

#### Work Package 6: Capacity Building & Dissemination

An important part of the BESTMAP communication effort is dedicated to Social Media Networks. BESTMAP project is actively present on three different platforms – LinkedIn, Twitter and Facebook. The strategic goal of BESTMAP activities on Social Media is to inform the audience about project activities, to attract people to join and to disseminate project results.

Posting content on Social Media has many ethical concerns from how to adopt transparency to how to protect private data of either followers or participants of the project. In the process of collecting and analyzing data for other activities of the BESTMAP project, some information might be interesting for sharing on Social Media. Nevertheless, in order to respect ethical codex, none of the personal or confidential data will be shared on BESTMAP

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social media accounts under any circumstances. Information such as general conclusions or aggregated statistics will be considered for sharing if their content might be useful for a wider community of if they may contribute to better understanding BESTMAP project results.

## **6. Other Issues**

No further issues are foreseen at this time.